



**Fire and Emergency Services Committee**  
**Tuesday, June 13, 2017**  
**7:00 p.m.**  
**2502 Country Club Drive, Cameron Park**

**Agenda**

Members: Chair Director Holly Morrison (HM) and Vice Chair Director Scott McNeil (SM)  
Alternate Director Amy Blackmon (AB)

Staff: Interim General Manager Richard J. Ramirez, Battalion Chief Bob Counts, Battalion Chief Mike Smith

**CALL TO ORDER**

**ROLL CALL**

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

**PUBLIC COMMENT**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**1. Updates**

- Weed Abatement Program
- Bacchi Ranch
- Preparations for Summer Spectacular
- Fire Impact Fees
- Fire Ad Hoc Committee
- Public Outreach Activities/Events

2. Items for July Committee Agenda

3. Items to take to the Board of Directors

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT**



**Fire and Emergency Services Committee**  
**Tuesday, May 9, 2017**  
**7:00 p.m.**  
**2502 Country Club Drive, Cameron Park**  
**DRAFT Conformed Agenda (Minutes)**

Members: Chair Director Holly Morrison (HM) and Vice Chair Director Scott McNeil (SM)  
Alternate Director Amy Blackmon (AB)

Staff: Interim General Manager Richard J. Ramirez, Battalion Chief Bob Counts, Battalion Chief Mike Smith

**CALL TO ORDER** – 7:00 p.m.

**ROLL CALL** – HM, SM

**ADOPTION OF AGENDA** - Adopted

**APPROVAL OF CONFORMED AGENDA** - Approved

**OPEN FORUM** - None

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

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**DEPARTMENT MATTERS**

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**1. Updates**

- Weed Abatement Program Updates – Exhibit A
- Burn Permit Press Release – Exhibit B
- Emergency Command Center (ECC) 2016 Annual Report - Verbal
- Bacchi Crew Exercise Invitation – Verbal
- California Department of Forestry L2881 Memorandum of Understanding Ratification - Verbal
- Public Outreach Activities/Events

**2. Items for June Committee Agenda**

- *Weed Abatement Program Update*
- *Bacchi Ranch*
- *Preparations for Summer Spectacular*
- *Fire Impact Fees*
- *Fire Ad Hoc Committee Update*

**3. Items to take to the Board of Directors**

- *Emergency Command Center (ECC) 2016 Annual Report*

**MATTERS TO AND FROM COMMITTEE MEMBERS**

- *Controlled burns information provided*

**ADJOURNMENT** – 7:29 p.m.



## WEED ABATEMENT SPECIALIST UPDATE FOR JUNE FIRE COMMITTEE

- Continued receiving phone calls from residents regarding the Hazard Abatement Letter sent 4-6-2017. Calls and messages are documented on the 2017 Weed Abatement Call Log and in each individual file.
- Phone calls to date:
  - 188 since letters sent 4/6/17
  - 241 calls total since 2/6/17
- Completed 75 lot re-inspections with 56 more lots in compliance.
- Out of our total of 396 lots, 239 passed, 122 failed, 6 lots are not accessible, 29 with discrepancies from what is stated in county records and our visual findings. This brings our current totals to 66% in compliance and 34% not in compliance. We are currently following up with several property owners and working with them to get their lots in compliance with the Ordinance. We are emailing owners vendor lists, Ordinance copies and other resources that they may ask for. We also have met with lot owners at their property to provide them with further instructions and what work needs to be completed on their lots. With continued follow up and support to property owners, our compliance percentage continues to rise.
- In April, two vacant lot owners of large parcels expressed that they wanted to appeal our Hazard Abatement Notice as stated in Section 10 of the Ordinance. After discussions with the property owners, meetings with the owners on-site and our willingness to work together with them, they withdrew their appeal and will begin clearing their properties, as agreed upon. **UPDATE:** Both owners have started to clear their lots and have made progress toward meeting the agreed upon standards between themselves and Battalion Chief/Fire Marshal Michael Smith.
- Started to create a list of properties for potential lien process. Prepared an agenda transmittal for a total of 5 properties to potentially lien, which includes a detailed property description, time spent on inspections, etc. The 5 properties chosen present as a severe fire hazard to various Cameron Park neighborhoods. In addition, we have been unsuccessful in gaining contact with the property owners to work out solutions.
- Met with Gabrielle Quillman from the California Department of Fish & Wildlife regarding vacant Cameron Park lots whose owners state that their lots contain endangered and or rare plant species. We visited a total of 4 lots. According to Ms. Quillman, "state rare and threatened plant species are protected under state law pursuant to Fish and Game Code sections 1900 *et seq.*, but there is an exemption for fire-control activities. Meaning that

brush clearing for fire control, even if state-listed plant species are incidentally removed during the activity, it is not prohibited and does not require a permit as long as you notify the California Department of Fish and Wildlife (CDFW) beforehand.” She also mentioned that Federal law supersedes State law in regards to this and that we should verify with Federal Fish & Wildlife before clearing lots with endangered/rare plant species. We are waiting for Ms. Quillman to send us a report summarizing her findings of rare plants on the lots we visited so that we may document the property files.

- Spoke with Richard Kyper from the U.S. Fish & Wildlife Service in regards to clearing properties with endangered/rare plant species. He stated that his branch does not recognize or list any current endangered/rare plant species on the federal level in Cameron Park. In addition, there is nothing in place on the federal level to prevent weed abatement and clearing of properties. He did suggest having someone to tag the plants before weed abatement begins.
- Relayed the information from the State and Federal Fish & Wildlife Departments to the owner of the vacant lot on Sabana Drive. Battalion Chief/Fire Marshal Smith and Ms. Paye inspected the property again. They came up with a plan for clearance and notified the property owner of the standards and expectations.
- Continued very lengthy discussions with an owner of a 2 acre vacant lot toward the north end of Cameron Park Drive. The parcel borders the north end of the airport and Cameron Park Unit 11 Condos to the west. The lot is thick with brush, trees and weeds and poses a threat of fire danger to surrounding neighbors and businesses. B.C/F.M. Smith and Ms. Paye met with the owner at his lot and offered him several options for clearance so that his property will be in compliance with the Ordinance. Since the meeting, Ms. Paye has talked with the owner at least 5 more times via the phone.